



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

December 28, 2021

**SECOND NOTICE
Request for Improvement
of Deficiencies -**

Corrective Action Plan

Fiscal Year: 2021

Municipality Code: 811140

Report ID Number: 122842

Sent Via Email

Scio Township

Jflintoft@ScioTownship.org

Dear Governing Body:

Previously the Community Engagement and Finance Division transmitted, via email, a Request for a Deficiencies Improvement Plan. To date, the Department records indicate that one has not been received.

As indicated in the previous notice, the following issues corresponding to response(s) on the Auditing Procedures Report:

- Actual expenditures exceeded the amounts authorized in the budget. Please describe actions being taken to prevent budget variances.
- There is non-compliance with guidance issued by the Community Engagement and Finance Division of the Department of Treasury. Please provide an explanation.
- There are other violations of statute. Please provide a description.
- Taxes collected for another taxing unit were not distributed timely. Please provide evidence of the proper distribution of taxes.

The matter(s) described above are either violations of state statute or are deficiencies of the local unit that may impede the local unit's ability to comply with state statute.

Additional deficiencies in your report are usually found in the form of comments and recommendations located toward the end of the report. The plan should identify each Auditing Procedure Report question listed above, each additional deficiency, the corrective action to be taken, the supporting documentation, if any, and the date in which the action is to be implemented.

Therefore, please submit to us, within **two weeks** from the date of this letter, a detailed Corrective Action Plan to resolve the above-mentioned matter(s), including other deficiencies noted in your audit report. To submit your Corrective Action Plan, visit the department's online filing site at [Michigan.gov/localfinancialreporting](https://www.michigan.gov/localfinancialreporting) and select the File Online Reports tab. You must request local unit user access if one does not already

exist. We do not accept emailed or hard-copy responses. Please combine multiple documents as only one document can be uploaded.

If you have any questions, contact the audit review staff at (517) 335-7469 or email questions to LAFD_Audits@michigan.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Cary Jay Vaughn", is written over a light gray rectangular background.

Cary Jay Vaughn, CPA, CGFM
Community Engagement and Finance Division