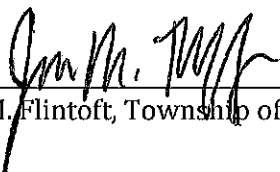


**TOWNSHIP OF SCIO  
OVER UNDER POLICY  
ADOPTED APRIL 28, 2026**

I hereby certify that the Over Under Policy  
was adopted by the Board of Scio Township at its Regular  
Meeting held on April 28, 2026, at the Township Hall,  
827 North Zeeb Road, Ann Arbor, Michigan.

  
\_\_\_\_\_  
Jessica M. Flintoft, Township of Scio Clerk

# TOWNSHIP OF SCIO WASHTENAW COUNTY, MICHIGAN

## Over Under Policy

Last updated: 04-20-2026

**Purpose:** The purpose of this policy is to establish procedures for handling property tax payments that are slightly over or under the total amount due as a result of taxpayer error, miscalculation, or other minor discrepancies. To promote administrative efficiency and reduce processing and mailing costs the Township establishes a threshold of five dollars (\$5.00) for overpayments and underpayments. This policy specifically applies to overpayments and underpayments regarding property taxes. This policy does not apply to payments of deposits, charges for services or fees.

### Policy:

Overpayments of \$5.00 or less – Scio Township will not issue a refund check.

Underpayments of \$5.00 or less – Scio Township will not issue a remainder bill. The remaining balance will be credited prior to transfer of the tax roll to Washtenaw County Treasurers Office.

Overpayments or underpayments greater than \$5.00 – Payment differences that are greater than \$5.00 underpaid will be sent a remainder bill to the taxpayers address on file.

Overpayments greater than \$5.00 will be sent a refund check by Scio Township.