

SCIO TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RES #21-11

GENERAL APPROPRIATIONS ACT APPROVING FY21-22 BUDGET

March 23, 2021

At a Regular Meeting of the Township Board of Scio Township, Washtenaw County, Michigan, held via Zoom, on the 23rd day of March 2021 at 7:00 p.m.

Members Present: Hathaway, Palmer, Flintoft, Courteau, Jerome, Knol, Vogel.

Members Absent: None.

The following preamble and resolution were offered by Palmer and supported by Courteau.

WHEREAS, For purposes of compliance with Section 16 of the Uniform Budgeting and Accounting Act, as amended, being Act 2 of 1968, MCL § 141.421 *et seq.*, the Board of Trustees of the Township desires to pass a general appropriations act reflecting formal budget approval for the 2021-2022 fiscal year to establish a general appropriations act for the Township, to define the powers and duties of the Township officers in relation to the administration of the budget, and to provide remedies for refusal or neglect to comply with the requirements of this Resolution.

NOW, THEREFORE BE IT RESOLVED,

The Township Board finds, approves and determines all of the following:

1. Title. This resolution shall be known as the Scio Township 2021-2022 General Appropriations Act.
2. Chief Administrative Officer. The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer under this Act.
3. Fiscal Officer. The Township Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act.
4. Public Hearing on the Budget. A notice of a public hearing on the proposed budget was published in a newspaper of general circulation on February 25, 2021, and held on March 23, 2021.

5. Estimated Revenues. Estimated township general fund and other fund revenues for the fiscal year are as follows:

Fund Number	Fund Name	Amount
101	General Fund	\$4,154,827
206	Fire Fund	1,840,932
208	Parks & Pathways Fund	2,041,760
230	Bus Service Fund	512,908
232	Tree Mitigation Fund	2,000
242	Open Space Land Preservation	706,998
244	Economic Development Corporation	5
245	Public Improvement Fund	17,800
400	Township Road SAD	390,500
401	Park Road SAD	15,450
402	Road Revolving Fund	500
403	Delhi Bridge SAD	130
405	2013 Road SAD	33,300
406	2014 Road SAD	1,000
407	2015 Road SAD	13,000
408	2016 Road SAD	27,740
409	2017 Road SAD	17,493
410	2019 Road SAD	67,771
411	2020 Road SAD	44,094
590	Sewer Fund	3,298,150
591	Water Fund	3,551,700
494	DDA Capital Projects Fund	1,663,000
	Total Revenues	\$18,401,058

6. Millage Levy. The Township Board shall cause to be levied and collected the property tax on all real and personal property within the Township upon the current tax roll an allocated general operating millage of 0.9176 mills, plus voter authorized millage of 0.6449 for Parks & Pathways, a voter authorized millage of 0.3496 for transportation and a voter authorized millage of 0.4763 for land preservation for a total levy equal to a voter authorized millage of 2.3884 mills as set forth by the Tax Allocation Board (or as authorized under state law and approved by the electorate and subject to any state required rollbacks or adjustments). Estimated tax revenue in the proposed budget for the authorized millages of 2.3884 mills is \$3,359,735.
7. Estimated Operating Expenditures. Estimated Township General Fund expenditures for the fiscal year 4/1/2021 through 3/31/2022 for the various township activities are as follows:

Activity Name	Activity Number	Amount
General Government	101	717,496
Supervisor	171	91,265
Accounting	191	98,377
Clerk	215	122,558
Technology	228	73,514
Treasurer	253	109,185
Assessing	257	504,051
Elections	262	5,000
Building & Grounds	265	147,451
Attorney	266	70,000
Sheriff	301	1,440,014
Traffic Enforcement	302	14,000
Drains	445	10,000
Roads	446	18,000
Recycling	530	20,500
Planning	701	340,535
Zoning	702	67,489
		\$3,849,435

The expenditure budgets for all other funds are as follows:

Fund Number	Fund Name	Amount
206	Fire Fund	2,000,678
208	Parks & Pathways Fund	1,598,748
230	Bus Service Fund	325,213
232	Tree Mitigation Fund	10,000
242	Open Space Land Preservation	702,438
244	Economic Development Corporation	0
245	Public Improvement Fund	55,815
400	Township Road SAD	150,422
401	Park Road SAD	21,335
402	Road Revolving Fund	222
403	Delhi Bridge SAD	3,722
405	2013 Road SAD	52,896
406	2014 Road SAD	222
407	2015 Road SAD	222
408	2016 Road SAD	222
409	2017 Road SAD	222
410	2019 Road SAD	222
411	2020 Road SAD	222
590	Sewer Fund	4,013,301
591	Water Fund	4,017,909
494	DDA Capital Projects Fund	1,282,830
	Total Revenues	\$14,236,860

8. Total Estimated Appropriations. For the fiscal year, there are \$18,086,295 in total appropriations.
9. Total Full-time Equivalent (FTE) Employees. The number of authorized positions as presented in the budget document at the public hearing is adopted by reference. Additional FTEs will require Board approval.
10. Adoption of Budget by Reference. The general fund budget of the Township as presented at the public hearing is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this Act. The budget for all other Township funds as presented at the public hearing is also adopted by reference.
11. Adoption of Budget by Activity. The Board of Trustees of Scio Township adopts the fiscal year 4/1/2021 through 3/31/2022 general fund budget by activity. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not exceed, the total appropriations authorized for each activity, and may make transfers among the various line items contained in the activity appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment. For all other funds, the Board of Trustees adopts the expenditure budget by fund in total.
12. Appropriation not a Mandate to Spend. Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any order for expenditures that exceed appropriations.
13. Periodic Financial Reports. The Fiscal Officer shall transmit to the Township Board a report of financial operations, including, but not limited to:
 - a. A summary statement of the actual financial condition of the general fund at the end of the previous month.
 - b. A summary statement showing the receipts and expenditures for the current fiscal year to the end of the previous month.
 - c. A detailed list of expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.
 - d. A detailed list of, for each activity, the amount appropriated; the amount charged to each appropriation in the previous month for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

14. Limit on Obligations and Payments. No obligation shall be incurred against and no payment shall be made in any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.
15. Budget Monitoring. Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or budgeted appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, utilizing reserves or a combination of the same.
16. Violations of this Act. Any obligation incurred or payment authorized in violation of this Resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in the Uniform Budget and Accounting Act.

ROLL CALL VOTE:

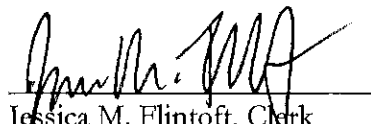
AYES: Hathaway, Palmer, Flintoft, Courteau, Jerome, Knol, Vogel.

NAYS: None.

ABSENT: None.

ABSTAIN: None.

RESOLUTION DECLARED ADOPTED.




Jessica M. Flintoft, Clerk
Stio Township

DATED: March 23, 2021

CERTIFICATE

I, Jessica Flintoft, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Scio Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on March 23, 2021 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



Jessica M. Flintoft, Clerk
Scio Township

DATED: March 23, 2021